

**Memorandum of Understanding (MOU)**  
**Between**  
**Texarkana Independent**  
**School District and**  
**Opportunities, Inc (Early Head Start)**  
**2017-2019**

**RECEIVED**  
DEC 21 2017  
OPPORTUNITIES, INC.

This Memorandum of Understanding is between the Texarkana Independent School District and the Early Head Start program provided by Opportunities, Inc.

Objective:

- To support and strengthen communication and parent outreach for Early Head Start (EHS) families, staff and Texarkana ISD in the goal of providing smooth transitions from the EHS program into the Texarkana Independent School District (TISD).
- Communicate and collaborate to allow EHS children to transition to TISD upon their third birthday.
- To assist in informing children and families affiliated with either program as well as the public about services and eligibility related to either program.
- To collaborate and coordinate training and educational events as appropriate for both staff and families in both the EHS and TISD programs informed of TISD and EHS programs that include academic content standards, instructional methods, curricula, professional development, instructional strategies and social and emotional development.
- To coordinate Child Find and Public Assistance activities whenever possible in order to ensure that all potentially eligible children and families are informed of TISD and EHS programs.
- To make timely referrals to the other program as appropriate, including referrals for children with disabilities.
- To cooperate and coordinate whenever possible in performance of Community Assessments.
- To ensure communication between programs, program staff and families is respectful: understanding that communication between both parties is essential to effective partnership and should be maintained on an on-going basis.
- Establish coordination on the information of educational activities, curricula objectives and instructions, as well as non educational services to children used by both EHS and TISD to enhance the efficiency of both programs, reduce duplication and smooth the transition between EHS and TISD programs.
- Establish an understanding of all the service areas between programs to promote the smooth transition for families from EHS to TISD without loss or interruption of services.
- Develop and promote a shared technical assistance relationship between EHS and TISD to assist each other in providing quality services to the clients we serve.

- Establish cooperation to establish provisions to meet the needs of both EHS and TISD working parents.
- Establish cooperation to establish provisions for the use of EHS and TISD facilities, transportation and other program elements to meet the needs of our programs and the clients we serve.

Opportunities Inc. Early Head Start agrees to the following:

- Accept referrals for the EHS program from TISD staff.
- Make referrals to TISD programs as appropriate.
- Upon written consent from parents, inform TISD staff on the status of EHS applications/referrals.
- Inform families about the TISD training programs and related workshops.
- Advise TISD staff of scheduled training related to infants and toddlers between the ages of 0 to 3 and parent education topics.
- Share training materials and information as often as possible.

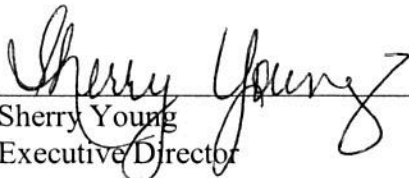
Texarkana Independent School District agrees to the following:

- Advise EHS staff of scheduled training related to infants and toddlers between the ages of 0 to 3 and parent education topics
- Share training facilities, materials and information as often as possible.
- Make referrals to EHS as appropriate.
- Inform parents with children less than three years of age about EHS as appropriate.



Paul Norton  
Superintendent  
TISD

12/19/17  
Date



Sherry Young  
Executive Director  
Opportunities, Inc.

12-28-17  
Date



C. Nicole Martin, Opportunities, Inc  
Early Head Start Program Manager  
Opportunities, Inc.

11-15-17  
Date