

REGION VIII EDUCATION SERVICE CENTER  
P.O. BOX 1894  
MOUNT PLEASANT, TEXAS 75456-1896

Memorandum of Understanding

This contract is between Region VIII Education Service Center and Texarkana Independent School District  
Middle School Interactive Notebooking/Cheryl Allison

Professional Development Title and Consultant(s) Name: \_\_\_\_\_

Requested Date(s) and Times of Professional Development: October 8, 2018

Physical Address of Professional Development: 2100 College Drive, Texarkana, TX 75503

ISD Contact Name and Phone Number: Jennifer Klar 903.793.7561

REGION VIII ESC RESPONSIBILITIES:

1. Consultant will meet and collaborate with the administrator(s)/contact person to discuss a plan of action and review Professional Development content.
2. Consultant will meet and collaborate with teacher(s)/ISD staff and provide quality Professional Development based on needs of the ISD.
3. Consultant will present in a manner that is effective and engaging.
4. Consultant will follow up with the ISD contact to determine if additional Professional Development is needed.

SCHOOL DISTRICT RESPONSIBILITIES


1. Provide a room (size needed or computer lab, etc.) and equipment needed for training.
2. Work with the ESC 8 Consultant in specifying needs for Professional Development and verifying number of participants.
3. Provide materials and handouts for participants (materials and printing costs will be the responsibility of the district).
4. Insure those attending the Professional Development complete an Evaluation of the PD.

COST:

Co-Op Member Full Day (300)  1 \_\_\_\_\_ number of days and 1 \_\_\_\_\_ number of consultants

TOTAL COST: \$ 300.00

Paul Norton  
\_\_\_\_\_  
Superintendent - Print Name  
  
\_\_\_\_\_  
Superintendent Signature/Date

Debra Crooms  
\_\_\_\_\_  
ESC Dept. Director - Signature  
  
\_\_\_\_\_  
ESC Dep. Exec. Director - Signature